

Memo

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Date: February 8, 2005
To: MPS
From: Steve Nekic
Subject: V-Con Procedures

1. V-Con most Fridays at 4:00 PM PST to 5:00 PM PST
2. Purpose:
 - a. Review current promotions
 - b. Product training
 - c. Success Stories
 - d. Feedback
 - e. Follow up
3. Store Location
 - a. Each store has a V-Con / Training room
 - b. Ask department personnel for store location
4. V-Con Directions
 - a. Ask your Department Manager or Department Supervisor to attend. Some managers may not make the meeting but we are open to their attendance
 - b. Feedback is welcome at any time
 - c. Identify yourself and ask your question or make your point
 - d. Speak in a normal voice to the microphone – this is a voice activated system and loud conversation wrecks havoc